



**KINGS**  
COLLEGE OF ENGINEERING

# **STUDENT HAND BOOK**

**ACADEMIC YEAR 2021 – 2022**

**BEST WISHES  
FOR A  
HIGHLY SUCCESSFUL CAREER**

**“The aim of education should be to teach us rather how to think, than what to think rather to improve our minds, so as to enable us to think for ourselves, than to load the memory with thoughts of other men.”**

**- Bill Beattie**

## NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jayahe  
Bharatha Bhagya Vidhata  
Punjab Sindhu Gujarata Maratha  
Dravida Utkala Banga  
Vindhya Himachala Yamuna Ganga  
Ucchala Jaladhi Taranga  
Tava Shubha Name Jahe  
Tava Shubha asisha mage  
Gahe tava Jaya Gatha  
Jana Gana Mangala Dayaka Jayahe  
Bharatha Bhagya Vidhata  
Jayahe, Jayahe, Jayahe  
Jaya, Jaya, Jaya, Jayahe

- Rabindaranath Tagore

## தமிழ்த் தாய் வாழ்த்து

“ நீராரும் கடலுடுத்த நில மடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமதில்  
தெக்கணமும் அதில் சிறந்த திராவிட நல் திருநாடும்  
தக்க சிறு பிறைநுதலும் தரித்த நறும் திலகமுமே  
அத்திலக வாசனை போல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ் மணக்க இருந்தபெரும் தமிழணங்கே!  
தமிழணங்கே!  
உன் சீர் இளமைத் திறம் வியந்து செயல் மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

--"மனோன்மணியம்" பெ. சுந்தரம் பிள்ளை

”

## **PLEDGE**

India is my Country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all my elders respect and treat everyone with courtesy.

To my country and my people I pledge my devotion in their well being and prosperity alone lies my happiness.

## **PLEDGE BY THE TEACHERS**

I shall in thought, word and deed ever endeavor to uphold the duty of my profession and I will update and impart knowledge freely and without bias.

I will certainly set an example to my wards in every way.

I will teach and treat all my wards equally. I will be impartial in discharging my duties.

I will not stand as a hindrance to the development of faculties and I will always strive for cordial relations among the students.

I will always co-operate with higher authorities and strive to secure national integration to the best of my ability.

## PERSONAL MEMORANDA

|                                 |  |                                      |  |
|---------------------------------|--|--------------------------------------|--|
| Name                            |  | Department                           |  |
| Year/<br>Branch                 |  | University<br>Reg. No.               |  |
| Father's/<br>Guardian's<br>Name |  | Library No.                          |  |
|                                 |  | Mother's<br>Name                     |  |
| Occupation                      |  | Occupation                           |  |
| Permanent Address               |  | Address for communication            |  |
|                                 |  |                                      |  |
| Mobile No                       |  | E-mail ID                            |  |
| Date of Birth<br>& Age          |  | Blood Group                          |  |
| Height                          |  | Weight                               |  |
| Bus Pass                        |  | Driving<br>License No.               |  |
| Batch                           |  |                                      |  |
| LIC Policy                      |  | Bank A/c. No.                        |  |
| Vehicle No                      |  | Identification Marks<br>1.<br><br>2. |  |

## **Our Philosophy and Guiding Principles...**

### **Our Vision**

To impart globally competitive technical education, enhance human values and provide a research atmosphere to the socially challenged aspirants.

### **Our Mission**

Providing a comprehensive theoretical foundation, inculcating state of the art engineering practices and cutting edge research ambience that leads to societal upliftment with ethical values through effective teaching – learning methodologies and appropriate information communication tools via dedicated faculty to the aspirants.

### **Quality Policy**

We are committed to provide top quality education at the prescribed costs and impart ethical values to the students of this region using modern and innovative teaching methods combined with experienced faculties. We shall truly strive to make the students socially responsible and contribute to the rapid growth of our country.

### **Our Motto – Seek, Strive, Succeed.**

**SEEK, STRIVE, and SUCCEED** ... the motto of KCE, follows the path shown by our great kings in continuing our tradition of engineering excellence. KCE with its high aims, planned approach, highly skilled staff and state of the art infrastructure is the hub for students with goals set to shape up their careers.

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## **ABOUT THE MANAGEMENT**

Kings College of Engineering is run by Raj Educational Trust (RET), Chennai, which a registered trust under the Tamil Nadu Registration Act with a clear and concrete motive of spreading the

wealth of knowledge. As the trustees come from a family which has fought for the freedom of our motherland and has roots in serving the army to protect the interests and integrity of our mother nation, discipline and service mindedness is an integral part of this trust.

**Smt. B. Renuka Devi, Managing Trustee** - Born into the family of an ex-serviceman, Shri. V.H.N. Dass, who fought for and served in the Indian Army valiantly and from a family of Gandhians that was involved at various levels of the freedom struggle, she grew amongst unsung heroes of the Great Indian freedom movement. She is a simple, valiant and straight-forward woman of grit and sincerity. Apart from being a founding trustee, she also served as our first Managing Trustee. Born into a family such as this it was only natural for her to get into the service-oriented field of education.

#### **Board of Trustees**

|                              |                                   |
|------------------------------|-----------------------------------|
| <b>Smt.B. Renuka Devi</b>    | Managing Trustee                  |
| <b>Dr.R. Rajendran</b>       | Secretary (Raj Educational Trust) |
| <b>Shri.TRS. Muthukumaar</b> | Trustee (Raj Educational Trust)   |
| <b>Shri.S. Ilavarasan</b>    | Trustee (Raj Educational Trust)   |
| <b>Shri.S. Rajappa</b>       | Trustee (Raj Educational Trust)   |



## **PROGRAMMES OFFERED**

Kings College of Engineering (KCE) is approved by All India Council for Technical Education, New Delhi, affiliated to Anna University, Chennai and is a NAAC Accredited institution. The institute offers five UG and four PG programmes. ECE and Mechanical Engineering departments are recognized as Research Centres by Anna University, Chennai, for pursuing Ph.D. programmes. Departments of Civil, CSE, ECE and Mechanical Engineering are permanently affiliated to Anna University, Chennai.

The programmes offered are as follows:

### **UG :**

- B.E. - Civil Engineering**
- B.E. - Computer Science & Engg.**
- B.E. - Electronics & Communication Engg.**
- B.E. - Electrical & Electronics Engg.**
- B.E. - Mechanical Engg.**

### **PG :**

- M.E. - VLSI Design**
- M.E. - Computer Science and Engineering**
- M.E. - Thermal Engineering**
- M.E. - Power Electronics and Drives**

### **Research Programmes :**

- Electronics & Communication Engineering**
- Mechanical Engineering**

## **SPECIAL FEATURES**

### **MENTORS (Faculty adviser)**

- ✧ Maximum of 15 students are kept at the helm of each teaching staff, who act as counselor/mentor. The nested students can freely discuss with their mentor regarding academics and personal issues.
- ✧ Mentor is exclusively responsible for the personality development of their wards to the core.

### **FOREIGN INDUSTRIAL VISIT**

- ✧ Encouraging student members to excel in all the fields and exposing to Educational and Industrial environment prevailing in foreign countries, our institute sponsors Foreign Industrial Visit every year headed by a faculty member. Best 5 students selected from each department on rigorous criteria, are recommended by the respective Department HOD after scrutinizing Academic, Co-curricular, Extra-curricular, Attendance records. One from each department based on their competitive credentials and performance in the interview, is selected for the trip and all the arrangements for the visit are borne by the Management.

### **CASH AWARD FOR UNIVERSITY RANK HOLDERS**

- ❖ 1 to 5 University Ranks – Rs. 1,00,000/-
- ❖ 6 to 10 University Ranks – Rs. 75,000/-
- ❖ 11 to 20 University Ranks – Rs. 50,000/-
- ❖ 21 to 50 University Ranks – Rs. 25,000/-

## **SCHOLARSHIP FOR SPORTS ACHIEVERS**

- ✧ The sports talents who have outstandingly marked their feat in State and National Level Competition are recognized for Sports Scholarships. The coverage of Scholarships varies from fractional to outright reduction in Tuition fees and Hostel Fees.

## **KING OF KINGS AWARD**

- ✧ Every year, the Best Outgoing Student is adorned with the prestigious crown of the institution **“King of Kings”**. The Best student from every branch is ratified based on the corroboration records of Academic, Co-curricular, Extra-curricular, Attendance, and Placement / Entrepreneurship / Higher studies. Selection committee reviews the records on all the niceties and announces the much coveted award **“King of Kings”**.

**KING OF KINGS – THE BEST GONE OUT  
STUDENTS**

| <b>S.NO</b> | <b>NAME</b>             | <b>BRANCH</b> | <b>BATCH</b> |
|-------------|-------------------------|---------------|--------------|
| 1.          | P.SUGANYA ROOPA VADHANA | ECE           | 2005         |
| 2.          | G.SATHISH               | IT            | 2006         |
| 3.          | G.BOOMA                 | ECE           | 2007         |
| 4.          | T.MURALI                | ECE           | 2008         |
| 5.          | V. VIJAYA KARTHICK      | ECE           | 2009         |
| 6.          | M.SATHISHKUMAR          | MECH          | 2010         |
| 7.          | S. SASI PRADEEP RAJA    | CSE           | 2011         |
| 8.          | J.K. SANTHOSH           | CSE           | 2012         |
| 9.          | A.S. SHERIFF            | EEE           | 2013         |
| 10.         | VENKATRAMAN ADITHYA     | CSE           | 2014         |
| 11.         | R.NAVINAA               | ECE           | 2015         |
| 12.         | R.KARTHIKAPRIYA         | EEE           | 2016         |
| 13.         | S.VENKATESH             | MECH          | 2017         |
| 14.         | K.KIRUTHIKA             | ECE           | 2018         |
| 15.         | S.SHENBAGAVENI          | ECE           | 2019         |
| 16.         | K.PRIYADHARSHINI        | ECE           | 2020         |
| 17.         | E.JEEVITHA              | CSE           | 2021         |

**TIME TABLE**  
For both UG & PG

YEAR:

SEMESTER:

| Time  | 09.15<br>a.m.<br>-<br>10.00<br>a.m. | 10.00<br>a.m.<br>-<br>10.45<br>a.m. | 10.45 a.m.<br>- 11.00 a.m. | 11.00<br>a.m.<br>-<br>11.45<br>a.m. | 11.45<br>a.m.<br>-<br>12.30<br>p.m. | 12.30 p.m.<br>- 01.15 p.m. | 01.15<br>p.m.<br>-<br>02.00<br>p.m. | 02.00<br>p.m.<br>-<br>02.45<br>p.m. | 02.45 p.m.<br>-<br>03.00 p.m. | 03.00<br>p.m.<br>-<br>03.45<br>p.m. | 03.45<br>p.m.<br>-<br>04.30<br>p.m. |  |  |
|-------|-------------------------------------|-------------------------------------|----------------------------|-------------------------------------|-------------------------------------|----------------------------|-------------------------------------|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------------|--|--|
| Hour  | 1                                   | 2                                   | Break                      | 3                                   | 4                                   | Lunch                      | 5                                   | 6                                   | Break                         | 7                                   | 8                                   |  |  |
| Mon   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Tue   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Wed   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Thurs |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Fri   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |

**TIME TABLE**  
For both UG & PG

YEAR:

SEMESTER:

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|-------|-------------------------------------|-------------------------------------|----------------------------|-------------------------------------|-------------------------------------|----------------------------|-------------------------------------|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------------|--|--|
| Hour  | 1                                   | 2                                   | Break                      | 3                                   | 4                                   | Lunch                      | 5                                   | 6                                   | Break                         | 7                                   | 8                                   |  |  |
| Mon   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Tue   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Wed   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Thurs |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |
| Fri   |                                     |                                     |                            |                                     |                                     |                            |                                     |                                     |                               |                                     |                                     |  |  |

**Secretary : Dr. R. RAJENDRAN**

**Principal : Dr. J. ARPUTHA VIJAYA SELVI**

**Vice Principal : Dr.S.SIVAKUMAR**

### **Head of the Departments**

#### **DEPARTMENT OF CIVIL ENGINEERING**

| S.No | NAME            | QUALIFICATION | DESIGNATION           |
|------|-----------------|---------------|-----------------------|
| 1    | Mrs. R. Revathi | M.E., MISTE., | Asst. Professor & HOD |

#### **DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**

| S.No | NAME          | QUALIFICATION          | DESIGNATION           |
|------|---------------|------------------------|-----------------------|
| 1    | Dr. S. M. Uma | M.E., MISTE.,<br>Ph.D. | Asso. Professor & HOD |

#### **DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**

| S.No | NAME                 | QUALIFICATION | DESIGNATION           |
|------|----------------------|---------------|-----------------------|
| 1    | Ms.N.Mangaiyarkarasi | M.E.,MISTE    | Asst. Professor & HOD |

#### **DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**

| S.No | NAME                      | QUALIFICATION       | DESIGNATION           |
|------|---------------------------|---------------------|-----------------------|
| 1    | Dr. A.Albert Martin Ruban | M.E, MISTE,<br>Ph.D | Asso. Professor & HOD |

#### **DEPARTMENT OF MECHANICAL ENGINEERING**

| S.No. | NAME             | QUALIFICATION         | DESIGNATION           |
|-------|------------------|-----------------------|-----------------------|
| 1     | Dr. T. Pushparaj | ME, MISTE.,<br>Ph.D., | Asso. Professor & HOD |

#### **TRAINING AND PLACEMENT SECTION**

| S.No | NAME           | QUALIFICATION           | DESIGNATION           |
|------|----------------|-------------------------|-----------------------|
| 1    | Dr.S.Sivakumar | M.E., MISTE.,<br>Ph.D., | Vice Principal & Head |

### **DEPARTMENT OF SCIENCE & HUMANITIES**

| <b>S.No</b> | <b>NAME</b>         | <b>QUALIFICATION</b>          | <b>DESIGNATION</b>       |
|-------------|---------------------|-------------------------------|--------------------------|
| 1           | Dr. V. Suresh Kumar | M.Sc., M.Phil,<br>Ph.D, MISTE | Asso. Professor &<br>HOD |

### **DEPARTMENT OF LIBRARY**

| <b>S.No</b> | <b>NAME</b>      | <b>QUALIFICATION</b> | <b>DESIGNATION</b> |
|-------------|------------------|----------------------|--------------------|
| 1           | Mr. V.Srinivasan | B.Sc., M.L.I.S       | Librarian          |
| 2           | Mr. S. Mohan     | B.A., M.L.I.S        | Dy. Librarian      |

### **EXAM CELL**

| <b>S.No</b> | <b>NAME</b> | <b>QUALIFICATION</b> | <b>DESIGNATION</b> |
|-------------|-------------|----------------------|--------------------|
| 1           | Ms.R.Ponni  | M.E.,MISTE           | CCE                |



## **PROFESSIONAL SOCIETY MEMBERSHIP**

- ✧ Students shall enroll themselves with their respective Professional society officiated by the departments to participate in technical events and attain technical enhancements. The professional societies associated with engineering branches include:

CIVIL : IE (CIVIL), ISTE

CSE : Computer Society of India, ISTE, IEEE

ECE : IETE, ISTE, IEEE

EEE : IET, IEEE, IE(I), ISTE

MECH : SAE, ISTE, MSI

- ✧ Students are eligible to attend seminars / workshops/ convention etc., organized by their respective professional society. Besides, they are entitled to receive periodical newsletters from their society.

## **STUDENT ASSOCIATION**

- ✧ Every Engineering Department is functioning with a Student Association for planning and organizing technical events for every academic year. Association organizes National Level Technical Symposium every year during ODD Semester (one day duration) to host a forum of sharing the knowledge and presentation skills of students.
- ✧ Members of this association (Office bearers) are designated by the department which includes student representatives across II, III and IV year classes. Student member of the department who excels in all the fields multifariously and possesses leadership trait is selected as Student Chairman every year. All students of the respective branch are a member of the association and should follow the governing & operations of the association.

❖ Association functioning includes:

- ❖ Association of Civil Engineers
- ❖ Association of Computer Science Engineers
- ❖ Association of Electronics and Communication Engineers
- ❖ Association of Electrical & Electronics Engineers
- ❖ Association of Mechanical Engineers

National Level Conference is organized once a year during even semester based on the Post Graduate course available in the department. Conference is organized by actualizing sponsors from various funding agencies like CSIR, DRDO, ISRO etc.

## **ALUMNI ASSOCIATION**

Kings Alumni Association fosters unswerving allegiance with the Alumni students to develop synergistic plans which are envisioned to achieve the institution's vision adding value to all its stakeholders. All passed out students are entailed as members of the Alumni Association and Rs.500/- is collected as membership fee.

Alumni can contact the coordinator through:

Face Book ID : Kings College of Engineering Alumni

Mail ID : alumni@kingsengg.edu.in

## **FINE ARTS ASSOCIATION**

College organizes Cultural events every year through Fine Arts Association. Headed by the Convener, association has student members from various departments supporting its activity. Students are given a platform to exhibit their cultural finesse to prove their mettle in all-round capability. Students are subjected to the rules and regulations for the surrealistic rejuvenation.

## **STUDENT CHANGE CLUB**

In furthering the development of student activities, Student Conduct Health Attitude Nexus Gratitude Excel (CHANGE) club is established. A prayer meeting is convened once in a week in a common hall where all the students of the department are accommodated as per schedule.

The following is the agenda for prayer meeting:

- ✧ 1 minute silent prayer,
- ✧ 1 minute reading from Holy scriptures / message from Thirukural,
- ✧ 5 minutes appreciation of the work done by the students,
- ✧ 5 minutes discussion on the action plan of Student Quality Circle,
- ✧ 2 minutes relishing the memories of the week,
- ✧ 1 minute thanks giving.

All department student members attend the prayer meet without fail.

## **SCHOLARSHIPS**

- (I) **Central / State Government Scholarship:**  
Merit Cum Means Based Scholarship for Minorities  
(Christian and Muslim).
  - a) **State Government Scholarship:**  
BC, MBC and SC Students
  - b) **Central Sector Scholarship:**  
Based on Plus 2 Marks
  - c) **Teachers Scholarship**
  - d) **Farmers Scholarship**
  - e) **First Graduate Scholarship** for both BC, MBC and SC  
students - Rs. 25,000/- per year
  - f) **Post-Matric Scholarship for SC students**
  - g) **Department Scholarship for Police, BSNL and Army.**
  
- (ii) **Management Scholarship** applicable for deserving Sports  
Students and meritorious students from poor economic  
background.

## **CODE OF CONDUCT**

1. College functions between 9.15 a.m. and 4.30 p.m. on all working days with 8 sessions of 45 minutes duration.
2. Ragging in any form is totally banned and any one found indulging in ragging will be severely punished which includes dismissal from the College. A committee comprising senior faculty members from every department lead by a convener will ensure no such activity is taking place.
3. Students should maintain silence, decency and decorum always.
4. Strict discipline is maintained within the premises of the institution. Indiscipline, misconduct, disobedience or any other irregularity will render a student liable for fine, suspension or immediate dismissal from the institution.
5. All the Faculty Members are authorized to check any misconduct of the students within and outside the campus for disciplinary action.
6. Implicit obedience to orders of the staff is demanded from every student.
7. Students attending meetings and functions within or outside the campus should maintain perfect order and discipline.
8. A student suspended thrice will be dismissed immediately without any enquiry.
9. Visitors will not be allowed to contact a student during the class hours. However, under unavoidable circumstances, they will be permitted to meet the students with prior permission from the authority concerned.

10. Students are advised to take care of their valuables (such as calculator, watch etc.,) at their own risk.
11. Usage of mobile phones is strictly not permitted under any circumstances to make this campus conducive for learning. Failure in this aspect will draw suitable punishment.
12. Usage of two-wheelers to reach the campus is not allowed in order to protect the students against any untoward accidents. Students are expected to keep in line with the code.
13. Final year U.G & P.G students are allowed to use laptops with prior permission. Students are permitted to use the laptop only on the laptop zone which is available in the department during tea break and lunch sessions. Laptops should not be used during class hours. Hostlers can use laptops before and after study hours with proper prior permission.

## **DRESS CODE**

- ✧ Boys should come to the classes in formal decent tucked-in shirt and Girls should come in decent churidhars, shoes for the regular classes.
- ✧ Students should come in uniform to the labs with shoes on the mentioned days.
- ✧ Student should wear their Identity card while inside the campus.
- ✧ Wearing wrist bands, ropes are strictly prohibited inside the campus.
- ✧ PG students should come in formal dress with shoes.
- ✧ Wearing jeans and T-shirt are strictly not allowed.

## **CODES FOR CLASSROOM DISCIPLINE**

- ✧ Students are expected to be punctual and regular to their classes.
- ✧ Students should not loiter about in the verandah or corridor during class hours.
- ✧ Students are expected to be in their respective classes at least 5 minutes before the commencement of the classes.
- ✧ Late comers should get permission for entering the class. No student should leave the class without the permission of the faculty.
- ✧ Students will not be allowed to come out of a lecture hall during two class hours without any valid reason and prior permission.



- ✧ Students are required to attend the classes with text books, note books, calculator, instrument box etc. as prescribed by the faculty.
- ✧ In the laboratories, no student will be assigned with new experiment or work until the record of his / her previous work is checked by the faculty-in-charge.
- ✧ Every faculty-in-charge of a class is authorized to probe any misconduct of the students and may require student/students to withdraw from his / her classroom shall report the matter to the Principal.
- ✧ Disobedience to the order of a faculty will be deemed as breach of code of conduct.
- ✧ Attendance is imperative for sports, seminar or library hour and it is accounted for calculating the percentage of attendance.
- ✧ Observation and records should be completed in time for smooth conduct of lab.

### **ATTENDANCE AND LEAVE**

- ✧ Although the University prescribes a minimum of 75% of attendance, a maximum of 90% attendance in each semester is insisted for a better exposure to subjects.
- ✧ The attendance records as per University norms will be entered online through portal in appropriate slots.
- ✧ Students are not allowed to avail leave not more than 3 days per semester without valid reasons and with prior permission from class coordinator and HOD.

- ✧ On emergencies, leave request should be made only by the parent to the class coordinator.
- ✧ Students who absent themselves without permission will be deemed to pay Rs. 50/-as fine. (un-authorized leave)
- ✧ Student availing leave on medical grounds should submit medical certificate to class coordinator before corresponding web portal entry period of Anna University. This has to be forwarded by HOD and approved by Principal. Appropriate entries will be recorded in the student record for future reference.
- ✧ Medical ground exception shall be claimed only once during the entire duration of studies.

### **INTERNAL ASSESSMENT TEST**

- ✧ Internal assessment marks are calculated strictly based on the percentage of marks scored by the students in the internal exams.
- ✧ Students should attend all tests and show good academic progress.
- ✧ Regularity in writing the tests / exams and satisfactory performance of students in tests/exams are essential to enable the students to earn good internal marks.
- ✧ Three internal assessments will be conducted periodically as per schedule of academic calendar. Assessment I covering first 2 units, II covering second 2 units and III covering all 5 units will be conducted for all the theory papers.
- ✧ For Laboratory subject, model exam are conducted.

- ✧ As per the Anna University web portal slot, marks secured by the students in the periodical assessments are entered by the staff.
- ✧ At the end of every assessment, report on the student performance is communicated to the parent.
- ✧ As per the guidelines of the University, Internal marks are awarded at the end.
- ✧ Students shall check their marks after the award by the University.

### **EXAM HALL CODE**

- ✧ Student should not involve in any kind of mal-practice while appearing for exams (Internal and External).
- ✧ Any violation will lead to appropriate punishment as mentioned in University norms.
- ✧ Unnecessary scribbling on the bench and the usage of advanced calculators victimize students during the examination
- ✧ It is severely advised to the students not to leave any scribble marks on the bench and to avoid the calculators prohibited.

### **COUNSELLING MEETING**

- ✧ Counseling is offered to individual student to help planning the courses of study and to offer general advice on the academic programme.
- ✧ 15 students will be entwined to a staff of the department who is administered as faculty adviser for those students

throughout their span of study. An external expert counseling is also arranged to counsell the students who are in need of assistance.

- ✧ Faculty adviser will collect the personal information from the students on the reopening day and will update the students' profile within 3 days duly approved by HOD in a booklet form. Faculty advisers shall monitor the courses undergone by the students, check the attendance and progress of the students attached to him/her and counsel them periodically. If necessary, the faculty adviser may also discuss with or inform the parents about the progress of the students. Three Counseling per semester will be conducted.
- ✧ The parents of every student would be connected through Mail, SMS or Post to update with the information regarding their ward's progression in academic and other activities.

### **PROGRESS REPORT**

- ✧ Progress report of every student is sent to their Parents or Guardians at the end of each Assessment test. If a student is found short of attendance, or irregular to classes, reports are directly taken to the knowledge of their parent or guardian.

### **PARENT TEACHER ASSOCIATION (PTA) MEETING**

Every semester, departments organize PTA meeting to have staff-parent interactions. Schedule of the meet is communicated through letters/SMS to all parents well in advance. It is compulsory for students with more than 3 arrears in AU exams to bring their parent to meeting without fail. Activities of the College, Department and Student performance are discussed during the meeting and the parents shall register their views at the forum.

## **LIBRARY**

A capacious library with a reading room is available for the use of staff and students. All students and staff are entitled to borrow books.

The College is endowed with a fully computerized Library with an area of 1164 Sq.mt, which has a collection of 32000 books, 11000 titles, 2339 CDs, besides subscribing to 110 National & International printed Journals & Magazines, 1300 online International Journals & Magazines and 1199 e-Books. In addition, it has a collection of back volumes of Journals and Magazines. A comfortably furnished reading room provides conducive environment for its readers. Apart from this, individual departments have their own specialized collection of books. The Library maintains a separate section of Encyclopedias, which consists all its kinds like BRITANICA, AMERICANA, etc.

The library has an Institutional membership with several external libraries like National Digital Library of India, DELNET, British Council.

## **LIBRARY - RULES AND REGULATIONS**

- Strict silence is observed in the Library.
- Personal belongings are not allowed inside the Library.
- Every staff / student of the college is eligible for membership of the Library
- The Library can be utilized by the students and staff from **9 A.M. to 6.00 P.M.** on working days.
- All Members should sign the entry register of the Library before entering.

- Books borrowing limit: Faculty – 5, Non Teaching staff – 3, Student – 3.
- The borrowed books (including Tamil books) can be kept only for ten (10) days from the date of issue. The renewal of the books can be made on the 10<sup>th</sup> day of issuance and extended for further period of 5 days. Possession of book by the student beyond the renewal date will attract fine.
- Reference books will be issued to students for one day only on emergency conditions.
- Borrower's tickets are not transferable.
- Books are to be handled very carefully. If a book is lost by the student, he/she shall replace the book (same title, author and edition) or shall pay triple the cost of the book as fine.
- Members before leaving the issue counter must satisfy themselves as to whether the books which they intend to borrow are in good condition and any damage should be immediately reported to the Librarian or library staff, failing which the member to whom the book was issued will be held responsible.
- Members are not permitted to underline, write in, folding / tearing of pages or defaced books in any way whatsoever, otherwise they will be fined depending on the damage.
- The borrowed book should be returned on or before due date, If not, overdue charge of Rs.2. per day for students will be collected.
- If the due date falls on holidays, return can be done on the following working day without fine.

- Misbehavior in the library will lead to cancellation of membership and serious disciplinary action.
- A member who has lost borrower's token shall make a written report to the librarian, then original or duplicate library token will be issued on payment of Rs. 50/-
- The members will be responsible for any loss or non return of books issued against their original or duplicate borrower's ticket.
- All final year students should return their library token and library book based on library circular and obtain "NO DUE CERTIFICATE" from the library for getting Hall ticket.
- Similarly the staff members who intend to leave the college should settle all the dues and obtain "NO DUE CERTIFICATE" from the library.
- Students & Faculty members can take Photocopy for Question Bank, Journal Articles and all other reference documents at the rate of Re. 1.00 per copy.
- Access of Pen Drive is strictly prohibited.
- Every end of semesters, student should get no dues certificate from Librarian.

### **LIBRARY CARD**

To enable the members to borrow books from the library, three cards are issued. Students can borrow three books at a time.

1. The students are advised to keep library cards safe.
2. In case of loss of a card, it should immediately be brought to the notice of the librarian.
3. Duplicate Library card can be obtained against a payment of

Rs.50/-.

4. Duplicate Library card will normally be issued only after 7 days from the day on which the loss is reported.
5. Only the card holders are entitled to borrow books from the library.
6. Students are warned not to exchange their Library Cards
7. 'No-due' certificate will be issued only after ascertaining the surrender of Library Cards to the librarian within the due date.

## **LIBRARY TIMINGS**

- Working : 9.00 a.m. to 6.00 p.m.
- Issue of Library Cards : 1<sup>st</sup> semester
- Issue/Return of books : 9.00 a.m. to 3.30 p.m.
- No due certificate : End of the semester
- Return of Library Cards : End of the course

## **HOSTEL**

A separate hostel for Men & Women with all necessary amenities is provided in the College campus covering 4 blocks. A Committee consisting of Warden, Deputy Warden and Hostel superintendent manages the Hostel for Boys and Girls.

## **HOSTEL RULES AND REGULATIONS**

- No student should involve in any kind of indisciplinary activity. Students indulging in indiscipline activities will be immediately suspended from the hostel.
- Ragging in any form is totally banned and is punishable as per the



Anna university/Government Order. If any student is found to be indulging in any sort of ragging or harassment to juniors or other fellow students, inside or outside the hostel, he/she will be dismissed immediately from the college and criminal action will be taken against them as per the norms.

- Study/Silence hours are strictly observed from 8.30 p.m. to 10.30 p.m. Attendance will be taken during the study hours and monitored by the Assistant warden. Students should dedicate these hours only to their studies. (Writing assignments, records, etc., are strictly not permitted). They are required to maintain silence and discipline.
- No student will be allowed to go out of the Hostel after 8.20 p.m.
- Use of mobile phones, cameras, etc., are strictly prohibited inside the hostel. If found in contravention, they will be fined.
- Smoking and consumption of pan is strictly prohibited inside the hostel. Consumption of any intoxicants or drugs is totally banned and will lead to immediate dismissal from the hostel and the college.
- During instructional days outing is not permitted. Outing is permitted only on Sundays (9.00 a.m. to 6.30 p.m.).
- Hostel Gate will be closed sharply by 9.15 a.m. and opened only after the Lunch

### **TRANSPORT FACILITIES**

- The College has a fleet of 12 buses to transport students and staff from various places in and around Thanjavur to college and back. These buses operate along 12 routes starting from different points. A special trip from College to Thanjavur New Busstand is also operated on working days after regular working hours to encourage student skill enhancements. Students should carry their respective bus pass with ID card while traveling in the bus.

Students should board into their respective route allotted in time. Besides, a special trip from College to Thanjavur New Busstand is also operated on working days after regular working hours to encourage student skill enhancements.

### **TUITION / HOSTEL / TRANSPORT FEE PAYMENT**

- Letter correspondence about the fee structure will be made by the institution well in advance to the parents of II Yr, III Yr, IV yr students. The payment of tuition fee / hostel and transport fee are made within the stipulated day mentioned. Maximum of two installments are allowed for the payment (for exceptional cases).

### **STUDENT AFFAIRS & CASH COUNTER**

- Works like Scholarship, issuance of Bonafide certificate and fee structure etc., are perfectly executed by our College office wing in all working days. “Student affairs & cash counters” can be located at Block-I ground floor.

### **ACADEMIC CALENDAR**

In the beginning of odd and even semester, Academic calendar is issued to the students to keep track of the activities. The calendar schedules : Commencement and last working day of the semester, Continuous Assessment Tests, Test results, Revision classes, Class-committee meeting, Technical events planned, Counseling sessions, Co-curricular, Extra- curricular activities, AU web portal entry and proposed AU schedule for lab and theory exams.

### **CAMPUS AMENITIES**

Situated on the Thanjavur - Pudukkottai Highway, the KCE campus spreads over 50 acres in a beautiful serene atmosphere ideally suited for technical education. The infrastructure and facilities available on campus are amongst the very best. It is a wholly self-

contained campus comprising of everything that students on campus would ever require.

**(i) CLEAN HYGIENIC DRINKING WATER**

A water purifying unit has been installed in each floor of every block of the campus to provide clean and hygienic water of very high standards.

**(ii) GENERATOR**

A standby power generators of 250KVA & 125KVA is provided in the campus to take care of the occasional power shut down due to maintenance.

**(iii) A TECHNOLOGICALLY ADEPT CAMPUS...**

A campus-wide wireless computing network is in place that allows faculty, staff and students to log on to the Internet at any point of time.

- Internet Lab functions between 9.15 a.m. and 7.00 p.m. on all working days and can be utilized by the students during NET hour.
- Internet lab can be utilized by the hostlers during 5.00 p.m. to 7.00 p.m. on Monday, Wednesday, Fridays (by Boys) and on Tuesdays, Thursdays & Saturdays (by Girls) apart from internet facility in the hostels.
- Student will not be allowed without ID card into the Internet lab.

**(iv) AUTOMATED TELLERMACHINE:**

An ATM of Indian Overseas Bank is functioning in our campus to facilitate money transactions of our students and staff.

**(v) INTERCOM:**

Intercom facilities are provided to all the departments, workshops,

office, hostels, and canteen.

**(vi) CAFETERIA**

Our college canteen facility caters to the hunger needs of Guests, Inmates, Visitors, Staff & Students. It can accommodate 500 members to dine at a time. The cafeteria offers a wide medley of hygienic, nutritious South Indian Vegetarian and Non-vegetarian wholesome edible food. Arrangement has been made for the boys & girls to dine separately.

**(vii) HEALTHCARE**

Healthcare facilities are available round the clock at the KCE Health Centre which is served by a visiting doctor and a full-time nurse.

**(viii) SAFETY AND SECURITY ON CAMPUS**

The welfare of the staff and students is of utmost priority at KCE. Adequate safety measures have been taken throughout the campus. Sophisticated fire alarm systems and foam type extinguishers are strategically positioned throughout the campus. The whole campus is guarded round the clock by a team of well- trained security guards.

**(ix) SUGGESTION BOX**

Representation of grievances may be made to the Principal through “Suggestion box” kept in the Block I Ground floor. Functional operation of suggestion box will be on 1<sup>st</sup> and 3<sup>rd</sup> week Fridays of every month.

**(x) SMART CARD SYSTEM**

STUDENT SMART CARD SYSTEM” is facilitated at our institution to provide instantaneous interaction between Student

- Faculty – Parent – HoD – Principal and also with management.

With the unique number assigned to the student, parent can retrieve all information related to their son/ daughter like attendance, academic performance etc through mobile phone / internet facility from any remote place. All important communication from College to Parent will also be made using this system.

ANNA UNIVERSITY, CHENNAI

UG (B.E. / B. Tech.) REGULATIONS 2017

DEGREE OF BACHELOR OF ENGINEERING / TECHNOLOGY

## **RESEARCH & DEVELOPMENT SECTION**

Research activities are promoted extensively to students by conducting sponsored technical seminars, workshops and project exhibitions. Students are encouraged to carry out in-house projects in R&D section. A significant number of projects funded by various government and non government funding sectors are successfully carried out.

## **CONDUCT CERTIFICATE**

Conduct certificate grade is evaluated and awarded as per the norms given below. Overall Academic performance (50), Attendance percentage (3 Sem. – 8 Sem.) (10), Classroom behavior and proactiveness (10), Co-curricular and Extra-curricular activities (10), Special achievements & student staff relationship (10), Overall discipline (10). The designated score graph is:

|            |                |
|------------|----------------|
| 90 & above | - Excellent    |
| 80-89      | - Verygood     |
| 70-79      | - Good         |
| 60-69      | - Satisfactory |

## **GATE COACHING**

For IV year students, special coaching for GATE exams is conducted on Saturdays. Detailed schedule is made so as to ensure coverage of all the subjects and mock tests are conducted at the end.

## **REFRESHER COURSE**

Refresher course on various topics as per need is planned every semester for students. Students (except for Civil & Mech) of II, III, and IV year shall avail these classes which are conducted 3 sessions per week to enhance programming skills and prepare for placement. C programming classes are conducted for all students and Java Programming classes for interested hostlers during evening on all instructional days.



## **NCC / NSS ACTIVITIES AT KCE FOR CHARACTER DEVELOPMENT**

### **NATIONAL CADET CORP (NCC)**

#### **“NATION FIRST & YOUTH POWER”**

“National Cadet Corp” popularly known as “NCC” It has three main divisions “ARMY WING”, “AIR WING” and “NAVAL WING”. The N.C.C Air wing unit was established in our college under the command and control of 3(TN) AIRSQN (TECH), N.C.C, Trichy which belongs to Trichy group and it is under Tamilnadu/Pondicherry & Andaman-Nicobar Directorate in the year Nov 2011. 50 Vacancies were allotted to our college (unit). Students from I, II & III years are eligible to join in N.C.C and they can serve for three years, provided if they able to meet or clear eligibility criteria. Flying Officer Dr. B.Baran Kumar, Associate NCC Officer (A.N.O), incharge for the unit in our college.

#### **AIM of N.C.C:**

- (I) To develop character, comradeship, discipline, leadership secular outlook, spirit of adventure, sportsmanship and ideals of selfless among our cadets.
- (ii) To provide a suitable environment to motivate the youth to take up a career in the defense forces.

#### **MOTTO OF N.C.C:**

“UNITY AND DISCIPLINE”

#### **PAHALA HAMASHA PAHALA:**

“FIRSTALWAYS FIRST”

Cadets of our unit trained to insist qualities like nationalism, patriotism, discipline, team spirit, leadership, self confidence and promote overall personality development. N.C.C gives a tremendous opportunity to one and all for betterment.

## **TRAINING ACTIVITIES**

The training activities of N.C.C can broadly be classified as under.

- (I) Institutional Training camp and attachment camp
  - (a) Camp training
  - (b) Attachment Training (Service /units)
  - (c) Air wing activities
- (ii) Social service and community development activated
- (iii) Youth Exchange programme (YEP)
- (iv) Adventure Training and Sports.

## **NATIONAL SERVICE SCHEME (NSS)**

The National Service Scheme of our College was launched in the year 2006 and has its own landmark in the successful history of the College. It has the pride and privilege to have efficient volunteers in two units consisting of 200 students and two programme officers. The volunteers are enrolled from the first and second year students. The volunteers are expected to

- ❖ Establish rapport with the people in the project area
- ❖ Identify the needs, problems and resources of the community
- ❖ Have a plan to carry out the programme

The overall objective of NSS is to develop the personality of the individual through community service. The motto of the NSS is **“Not me but you”**

**The programmes under NSS can broadly be divided into two major categories**

## **1. Special Camping Programme:**

The special camps are carried out in a systematic way, with much preparation so as to have a clear outlook of the village. The camp consists of the Programme Officers, Student Volunteers and Youth. The main objective of the special camping programme is to impart a change in the life of village folk by educating them in various spheres of life. After studying the problems of the village, priority and efforts are undertaken by the NSS volunteers to minimize them in the Village during the camping days. Awareness programmes on health and hygiene, sanitation, environmental production, deforestation, AIDS awareness, consumer awareness and personality development will be organized.

## **2. Regular Activity:**

The Volunteers are involved in different welfare activities throughout the academic year under this regular programme. They are expected to have spent 120 hours on socio development activity under this programme. The activities can be a social service in institutions like hospitals, schools, orphanage, old age home, etc. The volunteers can follow up the activities that are initiated in the special camp.

## **TRAINING & PLACEMENT SECTION**

Kings College of Engineering is committed to excellence in all spheres of its activities. It is untiringly conscious in the development of the student Engineers right from the time of their first step in the college. The Department of Training and Placement paves a concrete platform to connect core Industries with campus and it leaves no stones unturned in shaping the young minds to face engineering challenges and much probing job portals. Apropos of the essentialities, many orientation Programs have been organized for the First year students which provide them an understanding of the professional life and help

them balance the Transition period from School life to College life.

## **DEPARTMENT OF PHYSICAL EDUCATION**

All work and no play, has never been good for students, filled with a youthful zest for life. So, Kings College provides a floodlight Basketball court, a wooden floored Indoor Shuttle court, Volleyball, Tennis and Ball badminton courts, a full size Cricket ground with top end kits, Football and Hockey play areas and a Table tennis room to explore and develop the sporting skills of our students. Sports Students are given special care, support by the Management and thereby preparing them to lead their role with national/international reputations. Students are also allowed to avail sports facility after college hours during evening hours till 8 p.m. 100% fee waiver is given to students representing national level games.

All work and no play, has never been good for students, filled with a youthful zest for life. So, Kings College provides a floodlit Basketball court, a wooden floored Indoor Shuttle court, Volleyball, Tennis and Ball badminton courts, a full size Cricket ground with top end kits, Football and Hockey play areas and a Table tennis room to explore and develop the sporting skills of our students.

| Ground Name   | Count |
|---|-------|
| Ball badminton Court  | 2     |
| Basket ball court -Floodlit                                 | 2     |
| Foot Ball Court   | 2     |
| Kabbadi Court   | 2     |
| Tennis Court  | 2     |
| Volley Ball court   | 2     |
| Hand ball Court   | 1     |
| Hockey Court  | 1     |
| Indoor(Multipurpose-Badminton, Chess, Carrom, Table Tennis) | 1     |
| 400 m Running Track   | 1     |

**KINGS COLLEGE OF ENGINEERING**  
**Academic Calendar Academic Year 2021-2022 (Odd Semester)**

AUGUST 2021

| DATE     | DAY       | Events   |
|----------|-----------|--|
| 02.08.21 | Monday    |  |
| 03.08.21 | Tuesday   |  |
| 04.08.21 | Wednesday | Staff Council Meeting  |
| 05.08.21 | Thursday  |  |
| 06.08.21 | Friday    |  |
| 07.08.21 | Saturday  | <b>Holiday</b>   |
| 09.08.21 | Monday    |  |
| 10.08.21 | Tuesday   | Submission of DRM Minutes by HODs to IQAC Coordinator  |
| 11.08.21 | Wednesday |  |
| 12.08.21 | Thursday  |  |
| 13.08.21 | Friday    |  |
| 14.08.21 | Saturday  |  |
| 16.08.21 | Monday    | Submission of DRC Meeting Minutes by DRC Convener to Principal   |
| 17.08.21 | Tuesday   |  |
| 18.08.21 | Wednesday | - Commencement of online classes for II, III, IV Year UG<br>- IQAC Meeting   |
| 19.08.21 | Thursday  |  |
| 20.08.21 | Friday    | <b>Muharram - Holiday</b>  |
| 21.08.21 | Saturday  | Submission of IQAC Meeting Minutes by IQAC Coordinator to Principal  |
| 23.08.21 | Monday    | Status of distribution of learning materials (soft copy) to students   |
| 24.08.21 | Tuesday   |  |
| 25.08.21 | Wednesday |  |
| 26.08.21 | Thursday  | Class Committee Meeting I for II, III & IV Year  |
| 27.08.21 | Friday    | Class Committee Meeting I for II, III & IV Year  |
| 28.08.21 | Saturday  | <b>Working day</b>   |
| 30.08.21 | Monday    | <b>Krishna Jayanthi - Holiday</b>  |
| 31.08.21 | Tuesday   | - Submission of CCM- I Minutes & Action taken report to Principal by HODs<br>- Submission of stock verification report |

**NO. OF WORKING DAYS : 10**

**KINGS COLLEGE OF ENGINEERING**

**Academic Calendar Academic Year 2021-2022 (Odd Semester)**

**SEPTEMBER 2021**

| DATE     | DAY       | Events   |
|----------|-----------|--|
| 01.09.21 | Wednesday | <b>Commencement of offline classes for II, III, IV Year UG</b>   |
| 02.09.21 | Thursday  |  |
| 03.09.21 | Friday    |  |
| 04.09.21 | Saturday  | <b>Working day</b>   |
| 06.09.21 | Monday    | Staff Council Meeting  |
| 07.09.21 | Tuesday   |  |
| 08.09.21 | Wednesday |  |
| 09.09.21 | Thursday  | Submission of DRM Minutes by HODs to IQAC Coordinator  |
| 10.09.21 | Friday    | <b>Vinayagar Chaturthi - Holiday</b>   |
| 11.09.21 | Saturday  | <b>Working day</b>   |
| 13.09.21 | Monday    | <b>Web Portal Report Entry Period Slot I Begins</b>  |
| 14.09.21 | Tuesday   |  |
| 15.09.21 | Wednesday | - <b>Engineer's Day</b><br>- Submission of DRC Meeting Minutes by DRC Convener to Principal<br>- IQAC Meeting  |
| 16.09.21 | Thursday  | - Submission of Assignment I Status to Principal by HODs<br>- Submission of Continuous Assessment Test I Question Papers to CCE office   |
| 17.09.21 | Friday    | - <b>Staff Appraisal Feed Back Collection</b><br>- Submission of status of distribution of learning materials (soft copy) to students  |
| 18.09.21 | Saturday  | - <b>Working day</b><br>- Submission of IQAC Meeting Minutes by IQAC Coordinator to Principal<br>- Submission of Syllabus Completion Report by HODs<br>- <b>Web Portal Report Entry Period Slot I Ends</b> |
| 20.09.21 | Monday    | <b>Continuous Assessment Test I Commences for UG II, III, IV Year</b>  |
| 21.09.21 | Tuesday   |  |
| 22.09.21 | Wednesday | <b>Continuous Assessment Test I Ends for UG II, III, IV Year</b>   |
| 23.09.21 | Thursday  |  |
| 24.09.21 | Friday    | - <b>National Level Technical Symposium - CSE Department</b><br>- <b>National Level Technical Symposium - ECE Department</b>   |
| 25.09.21 | Saturday  | <b>Holiday</b>   |
| 27.09.21 | Monday    | - Submission of Continuous Assessment Test I Result Analysis by HODs<br>- Class Committee Meeting II for II, III & IV Year   |
| 28.09.21 | Tuesday   | Class Committee Meeting II for II, III & IV Year   |
| 29.09.21 | Wednesday | Department review Meeting with Principal   |
| 30.09.21 | Thursday  | - Submission of CCM- II Minutes & Action taken report to Principal by HODs<br>- Counseling I for II, III & IV Year   |

**NO. OF WORKING DAYS : 24**

**KINGS COLLEGE OF ENGINEERING**  
**Academic Calendar Academic Year 2021-2022 (Odd Semester)**

OCTOBER 2021

| DATE     | DAY       | Events  |
|----------|-----------|---|
| 01.10.21 | Friday    | <b>National Level Technical Symposium - Mechanical Department</b>   |
| 02.10.21 | Saturday  | <b>Gandhi Jayanthi - Holiday</b>  |
| 04.10.21 | Monday    |   |
| 05.10.21 | Tuesday   | Submission of Counseling I Report by Coordinator to IQAC Coordinator  |
| 06.10.21 | Wednesday | Staff Council Meeting   |
| 07.10.21 | Thursday  | <b>Web Portal Report Entry Period Slot II Begins</b>  |
| 08.10.21 | Friday    |   |
| 09.10.21 | Saturday  | <b>Working day</b>  |
| 11.10.21 | Monday    | Submission of DRM Minutes by HODs to IQAC Coordinator   |
| 12.10.21 | Tuesday   |   |
| 13.10.21 | Wednesday | - Submission of Continuous Assessment Test II Question Papers to CCE office<br>- Submission of Assignment II (PCE Activity) Status to Principal by HODs<br>- <b>Web Portal Report Entry Period Slot II Ends</b> |
| 14.10.21 | Thursday  | <b>Ayudha Pooja - Holiday</b>   |
| 15.10.21 | Friday    | <b>Vijaya Dasami - Holiday</b>  |
| 16.10.21 | Saturday  |   |
| 18.10.21 | Monday    | - Submission of DRC Meeting Minutes by DRC Convener to Principal<br>- Submission of Syllabus Completion Report by HODs  |
| 19.10.21 | Tuesday   | <b>Milad-un-Nabi - Holiday</b>  |
| 20.10.21 | Wednesday | - IQAC Meeting<br>- <b>Continuous Assessment Test II Commences for UG II, III, IV Year</b>  |
| 21.10.21 | Thursday  |   |
| 22.10.21 | Friday    | <b>Continuous Assessment Test II Ends for UG II, III, IV Year</b>   |
| 23.10.21 | Saturday  | - <b>Working day</b><br>- Submission of IQAC Meeting Minutes by IQAC Coordinator to Principal   |
| 25.10.21 | Monday    | - Submission of Continuous Assessment Test II Result Analysis by HODs   |
| 26.10.21 | Tuesday   | - Class Committee Meeting III for II, III & IV Year<br>- Department Review Meeting with Principal   |
| 27.10.21 | Wednesday | Class Committee Meeting III for II, III & IV Year   |
| 28.10.21 | Thursday  | <b>National Level Technical Symposium - EEE Department</b>  |
| 29.10.21 | Friday    | <b>National Level Technical Symposium - CIVIL Department</b>  |
| 30.10.21 | Saturday  | - <b>Working day</b><br>- Submission of CCM- III Minutes & Action taken report to Principal by HODs   |

**NO. OF WORKING DAYS : 22**

**KINGS COLLEGE OF ENGINEERING**  
**Academic Calendar Academic Year 2021-2022 (Odd Semester)**

NOVEMBER 2021

| DATE     | DAY       | Events   |
|----------|-----------|--|
| 01.11.21 | Monday    | Staff Council Meeting  |
| 02.11.21 | Tuesday   | Counseling II for II, III & IV Year  |
| 03.11.21 | Wednesday | <b>Holiday</b>   |
| 04.11.21 | Thursday  | <b>Deepavali - Holiday</b>   |
| 05.11.21 | Friday    | <b>Web Portal Report Entry Period Slot III Begins</b>  |
| 06.11.21 | Saturday  | <b>Holiday</b>   |
| 08.11.21 | Monday    | Zero <sup>th</sup> Project review for Final year UG  |
| 09.11.21 | Tuesday   | Submission of Counseling II Report by Coordinator to IQAC Coordinator  |
| 10.11.21 | Wednesday | - Submission of DRM Minutes by HODs to IQAC Coordinator<br>- Submission of Syllabus Completion Report by HODs  |
| 11.11.21 | Thursday  | - Submission of Model Exam Question Papers to CCE office<br>- <b>Revision classes (Phase I) Commences</b> for II, III & IV Year<br>- <b>Web Portal Report Entry Period Slot III Ends</b> |
| 12.11.21 | Friday    |  |
| 13.11.21 | Saturday  | - <b>Working day</b><br>- <b>Revision classes (Phase I) Ends</b> for II, III & IV Year   |
| 15.11.21 | Monday    | - <b>Model Exam: Theory 1</b> for UG II, III, IV Year<br>- Submission of DRC Meeting Minutes by DRC Convener to Principal  |
| 16.11.21 | Tuesday   | <b>Model Exam: Theory 2</b> for UG II, III, IV Year  |
| 17.11.21 | Wednesday | - <b>Model Exam: Theory 3</b> for UG II, III, IV Year<br>- IQAC Meeting  |
| 18.11.21 | Thursday  | <b>Model Exam: Theory 4</b> for UG II, III, IV Year  |
| 19.11.21 | Friday    | <b>Model Exam: Theory 5</b> for UG II, III, IV Year  |
| 20.11.21 | Saturday  | - <b>Working day</b><br>- <b>Model Exam: Theory 6</b> for UG II, III, IV Year<br>- Submission of IQAC Meeting Minutes by IQAC Coordinator to Principal                                   |
| 22.11.21 | Monday    | <b>Model Practical Examinations</b>  |
| 23.11.21 | Tuesday   | <b>Model Practical Examinations</b>  |
| 24.11.21 | Wednesday | - <b>Model Practical Examinations</b><br>- Submission of Model Exam Result Analysis by HODs  |
| 25.11.21 | Thursday  | - Department Review Meeting with Principal<br>- <b>Revision classes (Phase II) Commences</b> for II, III & IV Year   |
| 26.11.21 | Friday    |  |
| 27.11.21 | Saturday  | <b>Working day</b>   |
| 29.11.21 | Monday    |  |
| 30.11.21 | Tuesday   | - <b>Last Working day</b><br>- <b>Revision classes (Phase II) Ends</b> for II, III & IV Year<br>- <b>Web Portal Report Entry Period Slot IV Begins</b>                                   |

NO. OF WORKING DAYS : 22



REVISED  
AS PER AU WEB PORTAL SCHEDULE

KINGS COLLEGE OF ENGINEERING  
Academic Calendar Academic Year 2021-2022 (Odd Semester)

DECEMBER 2021

| DATE     | DAY       | Events  |
|----------|-----------|---|
| 01.12.21 | Wednesday | Staff Council Meeting   |
| 02.12.21 | Thursday  | - Web Portal Report Entry Period Slot IV Ends<br>- Commencement of Practical Examinations |
| 03.12.21 | Friday    |   |
| 04.12.21 | Saturday  | Holiday   |
| 06.12.21 | Monday    |   |
| 07.12.21 | Tuesday   |   |
| 08.12.21 | Wednesday | ISO Internal Audit Commences  |
| 09.12.21 | Thursday  |   |
| 10.12.21 | Friday    | Submission of DRM Minutes by HODs to IQAC Coordinator                                     |
| 11.12.21 | Saturday  |   |
| 13.12.21 | Monday    | Commencement of End Semester Examinations   |
| 14.12.21 | Tuesday   |   |
| 15.12.21 | Wednesday | - Submission of DRC Meeting Minutes by DRC Convener to Principal<br>- IQAC Meeting        |
| 16.12.21 | Thursday  | ISO Internal Audit Ends   |
| 17.12.21 | Friday    | Submission of Subject Allocation Report for next semester                                 |
| 18.12.21 | Saturday  | Submission of IQAC Meeting Minutes by IQAC Coordinator to Principal                       |
| 20.12.21 | Monday    | Submission of Report on ISO Internal Audit by coordinator                                 |
| 21.12.21 | Tuesday   |   |
| 22.12.21 | Wednesday |   |
| 23.12.21 | Thursday  |   |
| 24.12.21 | Friday    |   |
| 25.12.21 | Saturday  | Christmas - Holiday   |
| 27.12.21 | Monday    |   |
| 28.12.21 | Tuesday   |   |
| 29.12.21 | Wednesday |   |
| 30.12.21 | Thursday  |   |
| 31.12.21 | Friday    | Last Date for submission of LM, QB for next semester                                      |

NO. OF WORKING DAYS: 25

*J. M. Prasad*  
09/12/2021

PRINCIPAL

CC: Secretary/ CEO  
VP/HODs/ AO  
DW-Hostels/Transport/Canteen/HS-GH

## ராகிங் பற்றிய அறிவிப்பு

மேதகு உச்சநீதி மன்ற ஆணை SPL No24295 of 2006 நாள் 16.05.2007 மற்றும் அகில இந்திய தொழிலநுட்ப கழகம் (யுஜைவறு)இ புது தில்லி விடுத்த குறிப்பாணை F.no.37-3/legal/AICTE/2009- இவை சாராம்சமாக கல்லூரி மாணவர்களுக்கான அறிவிப்பு

**“ராகிங் ஒரு கொடிய குற்றமாகும். அச்செயல் பல குற்றபிரிவுகளின் கீழ் தண்டனைக்குரியது”**

ராகிங் செயல்களில் கீழ்காணும் சில செயல்களும் அடங்கும் என்பதை அறிக இவைகளும் தண்டனைக்குரியதாக கருதப்படும்

- மாணவர்கள் வேதனைப் படும்படி கேலியாகவோ முரட்டுத்தனத்துடனோ பிரயோகிக்கப்பட்ட வார்த்தைகள் அல்லது எழுத்துகள், செயல்கள்
- புதிய மாணவர்களை மன ரீதியாகவோ உடல் ரீதியாகவோ துன்புறுத்தும் நோக்கில் பயமுறுத்தும் விதமாக செய்யப்படும் ஒழுங்கீனமான அல்லது முரட்டுத்தனமான செயல்கள்
- புதிய மாணவர்கள் வெட்கப்படும்படியான மற்றும் சங்கடப்படும்படியான செயல்கள் செய்ய வற்புறுத்தல்
- புதிய மாணவர்களின் கல்வி செயல்களை பாதிக்கும் எந்த விதமான நடவடிக்கைகள்
- புதிய மாணவர்களை வஞ்சித்து உயர் வகுப்பு மாணவர்களின் கல்லூரி வேலையைச் செய்யவைத்தல்
- புதிய மாணவர்கள் மீதான எந்த வித உடற் துப்பிரயோகங்கள்
- புதிய மாணவர்கள் மனநலனுக்கு ஒவ்வாத செயல்களை செய்ய வற்புறுத்தல் உயர் வகுப்பு மாணவர்கள் மகிழ்ச்சி அடையும் நோக்கில் அவர்கள் மீது பலம் பிரயோகிக்கும் எல்லா விதமான செயல்கள்

கல்லூரி நிர்வாகம் ராகிங் செய்யும் மாணவர்கள் மீது கீழ் காணும் ஏதேனும் ஒரு தண்டனையையோ அல்லது சில தண்டனைகளையோ அளிக்க முடியும் என்பதை அறிவீர்களா!

- மாணவர்களின் பெயர் வருகை பதிவேட்டில் இருந்து நீக்குதல்
- தேர்வு எழுத தடையளித்தல்
- கல்வி ஊக்க தொகைகள் வசதிகள் மறுக்கப்படுதல்
- கல்லூரி விடுதியில் இருந்து இடை நீக்கம் அல்லது முழுநீக்கம் செய்யப்படுதல்
- கல்லூரியிலிருந்து நீக்கப்பட்டு பிற கல்லூரியிலும் படிக்க அனுமதி மறுக்கும் வகையில் செய்தல்
- “ராகிங்” செய்தது இவர்தானென்று கண்டுபிடிக்க முடியாத நிலையில் சந்தேகிக்கப்படும் குழுவை தண்டித்தல்
- ‘ராகிங்’ நிரூபிக்கப்பட்டால் இந்திய குற்றவியல் சட்டப்படி இரண்டு ஆண்டு கடுங்காவல் மற்றும் அபராதம் விதிக்கப்படும் பாலியல் ரீதியான குற்றமாக இருப்பின் பத்து ஆண்டு வரை கடுங்காவல் தண்டனை மற்றும் அபராதமும் விதிக்கப்படலாம்.

**கல்லூரியில் "ராகிங்" தொந்தரவு இருப்பின் கீழ்க் கணும் அலுவலர்களை தொடர்பு கொள்ளவும்**

| வ.எண்                        | பெயர்/ பதவி                                 | கைபேசி எண்கள் |                                |
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| 19                           | Mr.E.ஹரிஜரன்                                | IV CSE        | 9788512640                     |
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| 21                           | Mr.D.மௌனீஷ் ராஜா                            | IV ECE        | 8870713834                     |
| 22                           | Ms.P.சோமிகா                                 | IV ECE        | 7339133069                     |
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| 24                           | Ms.U.ஆபிராமி                                | IV EEE        | 9790338207                     |
| 25                           | Mr.K.விக்கேஷ்வரன்                           | IV MECH       | 8111074582                     |
| 26                           | Mr.D.ஆகாஷ்ராஜா                              | IV MECH       | 8525097105                     |

முதலவர்